



All Souls St Gabriels School

Happy
new
School
year

Pre-prep to Year 12
Co-Ed Day & Boarding
30 Dr George Ellis Drive,
PO Box 235, Charters Towers Qld 4820
Phone: 47 88 2242

JS Newsletter & Schedule

27 January 2017

Happy New Year

I trust everyone has had an enjoyable and relaxing break with family and friends and your children are refreshed and getting excited about returning to start classes on **Tuesday 31 January**. An email has been sent home with a welcome letter from your child's class teacher.

I would like to extend a very special welcome to the Pre-preps, Boarders and the students and families who are joining us for the first time or renewing their association with the School.

The Junior School staff have been very busy getting ready for another successful year at ASSG. Classrooms are organised and a lot of collaborative planning has taken place with the aim to provide a learning environment where all our students can achieve their personal best and enjoy success.

Burry Work Weekend

As with every school, there is always much to be done at the start of the year to get the buildings and grounds all 'spruced up' ready for the start of the school year. The Junior School took on a wonderful transformation during the Burry Weekend, with all the pruning, mowing, weeding, gurneying, blowing, fencing etc. etc. We are very grateful to everyone who gave their time over the weekend. Thank you.

JS Welcome Back Morning Tea

This is a social occasion for all JS parents/carers to meet and catch up on holiday news and meet new families. This will take place on the lawn in front of the JS Admin (adjacent to the Pre-prep) on **Tuesday 31 January between 8:30 and 9:30**. I look forward to joining you all for a cuppa, while the children settle into their new classrooms.

Welcome back to school Assembly

All the children will assemble in the covered area at 9:40 on the first day. This will be an opportunity to welcome everyone back to School and introduce our new students and staff.

Uniforms

All students in the Junior School are required to wear their Day Uniform the first day (Tuesday, 31 January). Parents will be informed what days children will need to wear their PE/House uniform.

Timetables

To help you prepare your child for each school day, a copy of the class timetable will be ready for distribution at the beginning of Week 3.

Start of the Junior School day

Children in Year 1 – 6 should arrive at school **after 8am**. There is no supervision before 8am as staff are preparing for the School day. **The School bell is sounded at 8:25 indicating all children are to line up for class.** All classes in the JS begin at 8:30.

The Pre-prep children should arrive at Pre-prep after 8:15. To help make the transition to the start of a new year a smooth one, we encourage parents/carers to stay with your child for a short time to settle them into class.

Children who arrive late to school need to **sign in** at the JS Office.

End of the Junior School day

The academic day ends at 3pm. We encourage all parents to park in the JS carpark and collect their children from the classrooms.

If students are required to leave school before 3pm, parents/carers are required to sign the child out at the JS Office / Pre-prep Register.

We're Going Back To School





Drop-off/Pick-up driveway

NO waiting, NO standing, No parking in the 'DROP-OFF / PICK-UP' area between 8:00-8:30 and 3:00- 3:30.

It is appreciated when parents/carers keep the flow of traffic moving through this area.

Please do not sit in your car and wait for your child to arrive at the gate. If your child is not at the gate ready to be collected, please either drive around and re-join the queue, or alternatively please park in the JS Carpark and come into the JS to collect your child.

The gate (under the tamarind tree) in the 'turn around area,' provides the fire department with access to the School. To ensure that there is 24-hour access to this gate, it is imperative that parents/carers **keep this gate clear of vehicles at all times.**

Medication and Medical Action Plans

Please ensure that we are fully informed of any allergies (medical conditions) that your child may experience and that you provide us with the appropriate Action Plan and required medication to prevent any sudden allergic reaction.

Please complete an "Administration of Medication" form (available from the JS Office) if your child needs to take any medication during school hours.



Nut free Junior School

I would like to remind parents/carers that ASSG Junior School is a 'Nut Free Zone' and appreciate your assistance to maintain this, by making sure your child's lunch box, birthday cakes etc. are also 'nut free'.

After-School Supervision - 3pm—5:15

Commences Monday 6 February.

The after school supervision is provided for children in Pre-prep to Year 6. This care is a free service that is provided for students whose parents are working and therefore unable to collect their child at the close of the academic school day (3:00pm). Children are supervised at the School gate until 3:30.

All children requiring supervised care after school must be registered. Registration forms are available from the JS Office. **Children registered for Pre-prep do not need to complete a separate form.**

This form will provide us with the current medical information and all emergency contact details. It will also provide the names of the persons who have your permission to collect you child from the service. It is very important that you **keep us informed if there are any changes** to this information throughout the year.

As we have limited number of places available, parents/carers are required to complete the daily sign in sheet each **morning before 8:45** if your child requires after school supervision.

Prep & Year 1

ASC service for Pre-prep – Year 1 children will take place in the Pre-prep room. Parents/Carers who need to use this service are asked to 'sign in' their child(ren) **each morning before 8:45** on the **BLUE form** at the **JS Office**.

Year 2 – 6

Parents/Carers who need to use this service are asked to 'sign in' their child(ren) **each morning before 8:45** on the **GREEN form** at the **JS Office**.

Parents please pack a '**healthy snack**' for children to eat after school.

We do not provide after school supervision on public holidays and the final day of the School year.

Casual Dining Hall Mondays (Year 2 – 6 only)

Junior School students in Year 2 – 6 who usually bring a 'packed lunch,' are able to order dining hall (includes morning tea and lunch). The cost per student for this service is \$8 and will only be available on Mondays. The service will commence on **Monday 6 February**.

If you would like your child to have morning tea and lunch provided by the Dining Hall, please **place \$8 in an envelope which you have clearly labelled with your child(ren)'s name in the designated box at the JS Office by 8:45**. As we will need to inform the kitchen staff of the additional numbers, no late orders will be taken.

Children who have paid for 'dining hall' on Mondays will collect their morning tea from the teachers on duty in the under covered area and line up with the duty teacher to be taken to Halse Hall for lunch with the regular dining hall students. Should you have any questions, please don't hesitate to contact the JS Office.

JS Assemblies

This year, JS Assemblies will take place in the covered area on **Friday mornings commencing Friday 10 February** (8:30 – 9:15)

We welcome all parents, friends and family to join us each week for the JS Assembly. The Year 6 students are responsible for hosting each assembly. Special awards and certificates for student's effort, perseverance, co-operation etc. are presented each week and on alternate weeks a class will entertain us with a presentation.

Parents will be notified by class teachers if your child is receiving an award or participating in a presentation.

Little Souls

This year, Little Souls will take place on Friday mornings between 9am & 11:30 commencing on **Friday 10 February**. The last day for LS this term is Friday 24 March.

Communication

There are many ways to receive information about what is happening at ASSG. As we live in the age of smart phones and social media, most of our communication to parents and the wider School community is via email, the School Website (www.allsouls.qld.edu.au) and Facebook <https://www.facebook.com/AllSoulsStGabrielsSchool>.

Please advise the School if your email address has changed, so that we can update our records. Additionally, if you are not receiving information from the School, please let us know ASAP so that we can remedy the situation.

Student Diaries

Student diaries will be a resource for ongoing communication with you. Please ensure you check your child's diary each day.

The diary can be used to communicate any messages to your child's teacher (i.e. *Tina did not understand the maths homework sent home this week or Tina's grandma has been ill and we have not been able to complete the set homework this week.*)

Messages to teachers may also be communicated by email using the teacher's first name initial and surname @allsouls.qld.edu.au. e.g. Tina Akers = takers@allsouls.qld.edu.au

JS Whiteboard

Important reminders are highlighted on the Information Whiteboard, located outside the JS Staff room.

JS Newsletter/JS Souls' Schedule:

The JS Newsletter will include a brief report from each class detailing examples of the learning activities and celebration of the many successes we enjoy in the JS. The JS Schedule will contain important notices, dates and events pertaining to the Junior School.

The Junior School Newsletter including the JS Souls' Schedule is published on a regular basis and sent home in a PDF format via email. If requested, we can arrange for a hard copy to be sent home with the youngest child in the family in the JS. The newsletter will also be available for download from the school website and an 'office copy' available for you to read while you are waiting to collect your child at the end of the day.

If you do not receive an electronic copy of the JS Newsletter please contact Mrs Alisha Maff juniorschool@allsouls.qld.edu.au

Phoenix Rising

This is a whole school publication and provides information and news from all areas of the School.

Meet the Teacher/Parent Information Evening

The JS staff are looking forward to meeting parents/carers at the **Meet the Teacher-Parent Information Evening** in Week 3. This evening is a good opportunity for parents to meet and hear from your child's class teacher who will briefly outline the curriculum, classroom routines and procedures specific to your Year level. More information about the schedule for this event will be emailed to families.

At any time, should you wish to discuss any matters relating to your child's development and learning, please do not hesitate to make an appointment with your child's teacher(s) or myself. Appointments can be arranged through the JS Office by contacting Alisha Maff (phone: 4788 2242 or by email: juniorschool@allsouls.qld.edu.au)

Parent Involvement:

Our parents are interested and active in school life from helping in classrooms, attending excursions and involvement in a number of projects and committees. There are many ways that parents can help; such as working with small groups, listening to students read, making resources, attending excursions/camps, assisting with sports days and special events, fund raising activities organised through the P&F and the Junior School Support Group. I encourage all parents/carers to become involved in any aspect of the school where you feel you can make a contribution. Please have a chat with your child's teacher or myself if you are interested to know more about how you can become involved in your child's education and the many and varied events that occur throughout the year.

Going forward

I look forward to a rewarding and productive year for students, staff, families and the wider All Souls St Gabriels School community. We are anticipating many happy smiling faces on **Tuesday 31 January** and look forward to your continued support as we enter the 2017 academic year.

Should you have any questions please do not hesitate to contact us juniorschool@allsouls.qld.edu.au or 4788 2242.



Tina Akers
Head of Junior School

JUNIOR SCHOOL SCHEDULE TERM 1 WEEKS 1- 4

WEEK 1 Monday 30 January	Travel Day P & F Meet 'n Greet 6:00– 7:30 Jim Rebgetz Centre (MPC)
Tuesday 31 January	Classes commence Welcome back morning tea for parents & carers 8:15—9:30 (lawn in front of JS) Welcome back to school assembly 9:40—10:00 (covered area) Installation of Senior School Captains and Prefects (Chapel 1:30)
Wednesday 1 February	
Thursday 2 February	Start of Term Chapel Service (Prep—Year 6) 9:20
Friday 3 February	
WEEK 2 Monday 6 February	After School Supervision Commences: After School Care/ After School Activities 3:00—5:15
Tuesday 7 February	After School Care/ After School Activities 3:00—5:15
Wednesday 8 February	After School Care/ After School Activities 3:00—5:15
Thursday 9 February	Year 6 attend Grip Leadership Conference TSV (7am departure from JS carpark, returning approx. 5pm) After School Care/ After School Activities 3:00—5:15
Friday 10 February	JS Assembly 8:35 Covered Area Little Souls resumes 9:00—11:30) After School Care/ After School Activities 3:00—5:15 Inter-School Netball & League (Year 5 & 6)
WEEK 3 Monday 13 February	After School Care/ After School Activities 3:00—5:15 ** JS Meet the Teacher / Parent Information Evening **
Tuesday 14 February	After School Care/ After School Activities 3:00—5:15
Wednesday 15 February	After School Care/ After School Activities 3:00—5:15
Thursday 16 February	After School Care/ After School Activities 3:00—5:15 ** All Souls Dance Sessions commence. Year 2—6. MPC 3:00—4:30 **
Friday 17 February	Little Souls JS Assembly 8:35 Covered area Inter-School Netball & League (Year 5 & 6) After School Care/ After School Activities 3:00—5:15
WEEK 4 Monday 20 February	After School Care/ After School Activities 3:00—5:15
Tuesday 21 February	After School Care/ After School Activities 3:00—5:15
Wednesday 22 February	After School Care/ After School Activities 3:00—5:15
Thursday 23 February	After School Care/ After School Activities 3:00—5:15
Friday 24 February	JS Assembly 8:35 Covered area. Year 5 Presentation (TBC) Little Souls Inter-School Netball & League (Year 5 & 6) After School Care/ After School Activities 3:00—5:15

**** More information will be/has been sent home to families about these events.****

A friendly reminder to parents and guardians:

Children can be dropped at School **after 8am** (Year 1 –6) and **from 8:15am** (Prep & Pre-prep).
We do not have any staff rostered for the supervision of children before these times, as we are busy preparing for the day's learning activities. Your understanding and co-operation are greatly appreciated.