



16 April 2020

## Coronavirus (COVID-19) – Information Letter 8

Dear members of our All Souls St Gabriels School Community,

Our Senior Leadership Team (SLT) have continued to meet and respond to Government announcements associated with COVID-19 during this school break.

Following the Queensland Government's education-specific announcement on Easter Monday (13 April) and today (16 April), the SLT have met several times to discuss processes and procedures surrounding teaching, learning and boarding in Term 2. The main points of the first announcement can be found in an informative set of "Frequently Asked Questions" provided on the Education Queensland website:

<https://qed.qld.gov.au/about-us/news-and-media/novel-coronavirus/frequently-asked-questions-for-parents>

Parts of this set of questions and answers have been reprinted at the end of this letter. The SLT have annotated some of the answers with All Souls St Gabriels School responses, for your information. There is a particularly good set of '**Tips for Parents and Carers**' toward the end of this section.

We have been given clarification that our boarding operations can commence in a modified capacity. **See the 'All Souls St Gabriels School Boarding in Term 2' section at the end of this letter.**

**All Souls St Gabriels School will abide by the government directive and:**

- **deliver curriculum in Junior School and Senior School classes via online platforms;**
- **provide physical classroom supervision and learning activities supporting the online curriculum for students who meet the government's criteria (see definition in "Frequently Asked Questions"); and**
- **provide boarding in a modified capacity.**

These arrangements in classes and boarding will require some alterations to staff allocations and general routines, dependent upon future Government directions and the actual number of students on-campus for the term.

To ensure the safety of all at School, all staff and students returning for Term 2 will be directed to answer a series of questions in a Checklist provided by Queensland Health. Paper copies will be available at the main offices in Junior and Senior School. See checklist at the end of this letter if you wish to complete the document prior to arrival. **This checklist must be completed upon arrival & BEFORE moving to classrooms, boarding facilities and staffrooms.**



The School deliberately delayed the billing of Term 2 Fees while we clarified Term 2 operations. This is still an on-going process. Again, we stress that if your personal circumstances have changed due to COVID-19, please contact the School to discuss your situation.

Further advice and information about COVID-19 is available on the Qld Health website: <http://conditions.health.qld.gov.au/HealthCondition/condition/14/217/838/novel-coronavirus>

Please continue to correspond with Jon Teichmann as our main contact (School COVID-19 Liaison Officer) regarding this unfolding situation. If you have any questions regarding the information included in this letter, please contact Jon (07) 4788 2210 or via email [jteichmann@allsouls.qld.edu.au](mailto:jteichmann@allsouls.qld.edu.au)

We believe we are well placed to provide teaching, learning, boarding and pastoral support through a range of traditional and new modes during Term 2.

Regards,

**Darren Fleming**  
Headmaster



## *Education Queensland – Frequently Asked Questions*

**As these FAQs referred mainly to State School operations, the SLT have included the decisions made for the operations of All Souls St Gabriels School.**

*From the start of Term 2 until 22 May 2020, all students will be learning from home, except for students in the following categories:*

- *Children of essential workers on days when they are not able to be supervised at home and no other arrangements can be made. Essential worker means any worker who must continue to attend their workplace for essential business during this time.*
- *Vulnerable children include children identified by schools or who:*
  - *are currently receiving services from Child Safety, including children who are subject to a child protection order*
  - *are subject to a youth justice order.*
- *Children in designated Indigenous communities.*

*Where the student is learning at home, the parent or carer is responsible for the student's safety and wellbeing at home or elsewhere.*

### *What will happen after 22 May?*

*A decision about the model of learning for the remainder of Term 2 2020 will be made by mid-May 2020.*

### *What if my child has to attend school?*

*On-site supervision, with access to the school's home-based learning materials, will be available at all schools for students in the categories listed above.*

*Students who attend school during this period will receive support to participate in the same learning program that is being delivered by their classroom teachers to students who are learning at home.*

**Students present on campus will be following a timetable similar to 'normal' operation.**

**Students present may complete learning activities of a practical nature. For example, The Arts, Health & Physical Education, Science and Industrial Design & Technology.**

**These activities will not form part of the Senior School assessment requirements for subjects.**



How will my child receive learning materials?

Schools will communicate directly with students and their parents/carers about how and when they will receive learning materials and teacher feedback. This will include advice about what is expected of students to complete the learning tasks.

**Mrs Tina Akers (Junior School) and Mr Ian Dietrich (Senior School) have already outlined the overall planning for programs of teaching and learning. Additional information for Senior School will be provided by the end of the first week of Term 2.**

What about Outside School Hours Care (OSHC)?

OSHC services will continue to operate before and after school care where there is demand for services and particularly for vulnerable or children of essential workers. This will include on-site OSHC or other services off site that cater for school age children, such as long day care or family day care. Parents are encouraged to check with their local service.

**Junior School After School Care / Activities will still be provided for working parents.**

**Senior School students will have access to academic support in the library on Tuesday and Thursday afternoons.**

What can I do to get ready for home learning?

Teachers and school staff have been working hard to plan for home-based learning and have developed learning programs that best suit the students at our school. Your child's teacher will be in contact with you to let you know what to expect and how you can best support your child's learning.

Additionally, parents may wish to explore the Department of Education's range of [learning@home](mailto:learning@home) parent resources online at [www.qld.gov.au/learningathome](http://www.qld.gov.au/learningathome). The department has also been working to develop new televised educational programs. Further information about these programs will be made available in the near future.



## Tips for Parents and Carers

**This is a particularly good set of tips that reflect the documentation previously provided by members of the SLT for Junior School classes, Senior School classes and the wellbeing of all.**

- 1. Treat the first week as a 'starting school' or orientation type of week. Not everything will go to plan, and it might take a while to work out how to find and use the right resources and understand what is best for you and your child. The 'how to' will come first, and then the learning.*
- 2. Remember that your child's teacher usually divides their attention between up to 28 students (**25 at All Souls St Gabriels School**) who all work at different paces and need different levels of support. At home, two to three hours of learning each day will usually be plenty. Try using a range of other activities to keep children engaged and stimulated without becoming overwhelmed.*
- 3. Routines and consistency can be a source of comfort for parents and children alike, but keep in mind that your routine doesn't have to be the same as a school routine. If you use a timetable at home, make sure it's manageable for everyone and flexible enough that you can adapt it as you learn what works.*
- 4. This situation presents an opportunity for students to find out more about themselves as learners and to become more confident in self-directing their learning. Encourage your child to take responsibility for not only learning but also for staying in touch with their teacher, their class and their friends and community.*
- 5. If your child is finding a task difficult, make suggestions and answer questions, but try to let them figure things out for themselves as much as possible. Give them opportunities, where appropriate, to take control of their own learning.*

*Remember this is new for us, too. You can help us succeed by letting us know if you're unsure about something and using the preferred contact time and method. Teachers will advise students and families of the best method of communication.*

*Further information on supporting your child, maintaining healthy learning routines and setting up a learning space at home can be found at [learning@home—Wellbeing of students page](#).*



## All Souls St Gabriels School Boarding in Term 2

The SLT have met and discussed arrangements that will need to take place in our boarding operations to provide a safe boarding experience under the health and wellbeing guidelines during this time.

### Starting dates

To adhere to the workplace health and safety requirements and enable planning for adequate staffing in the boarding houses, we will be allowing **two 'intake' times this term – Week 1 and Week 6**. We ask that all students returning do so only in these weeks and with prior notice.

### Cleaning

To be able to open boarding, we have complied with the guideline of introducing the cleaning and hygiene measures recommended by Health authorities.

Dormitory bathrooms, lounges and kitchen areas will have additional cleaning on a regular basis.

### Social Interactions

We will be abiding by social interaction public directives by limiting off-campus community members access to the boarding houses.

### Student Transport

Students returning to boarding need to arrive by private transport and report to main admin BEFORE going to the dormitory. See checklist at the end of this letter.

### Leave

All leave will be heavily restricted and will be at the discretion of the Head of Boarding.

### Dormitories

To adhere to health and safety requirements, not all dormitories will be in use. All boarders will be allocated a designated shower and toilet – as advised by Queensland Health.

### Recreation Activities

We are currently seeking further clarification regarding the possibilities to provide additional recreations activities for all students.

### Illness

In the event of illness, we will be following our usual processes – including contacting parents. This may involve parents being directed to collect their child.



## Term 2 Return to School Health Checklist

This document **MUST** be completed **BEFORE** moving to classrooms, boarding houses or staffrooms.

Paper copies are available at the main offices in Junior and Senior School.

Staff and students **MUST** be able to respond "No" to each of the four listed questions to remain on campus.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

1. Are you feeling unwell with symptoms such as fever, sore throat, cough or shortness of breath?	YES	NO
2. Have you travelled overseas in the last 14 days?	YES	NO
3. Have you returned from interstate in the last 14 days?	YES	NO
4. Have you had close contact with someone who has a confirmed case of COVID-19? ( <i>face-to-face contact for more than 15 minutes, or have shared an enclosed space for more than two hours</i> )	YES	NO

*For Junior School student responses:*

Parent Signature: \_\_\_\_\_